Washington Metropolitan Area Transit Commission

2011 Carrier Annual Report Form

PLEASE NOTE:

- Each carrier holding a WMATC certificate of authority on January 1, 2011, must file a complete 2011 annual report and pay a $150 annual fee on or before **January 31, 2011**. To be timely, the report and fee must be received at WMATC's office by this date.
- Incomplete annual reports will not be accepted. All fields marked with an asterisk (*) must be completed. If any information is missing or incorrect, make all necessary corrections.
- Each carrier that fails to file a complete annual report on time will be assessed a **$100 late fee**. Each carrier that fails to pay the $150 annual fee on time will be assessed a separate **$100 late fee**.
- The WMATC operating authority of each carrier that has not filed a complete annual report and paid its annual fee and any assessed late fees will be automatically suspended effective May 3, 2011.
- Filing an annual report containing false information, or omitting information, may result in the assessment of a civil forfeiture.

1. ANNUAL REPORT OF:

1244	Norvel F. Wood, Jr., t/a D C Tours & Transportation
***WMATC No.**	***Name of Carrier (as shown on certificate of authority)**

1001 Otis Street, N.E., Washington, DC 20017-1765

***Street Address of Principal Place of Business**

Mailing Address (if different from street address)

(202) 256-9719		(202) 269-3017	dctours@tmail.com
***Telephone Number**	**Other Telephone**	**Fax Number**	**E-mail**

2. CARRIER CONTACT PERSON (at mailing address to whom we should direct inquiries):

Mr. Norvell F. Wood, Jr.	Sole Proprietor
***Name**	***Title**

(202) 256-9719		(202) 269-3017	dctours@tmail.com
***Telephone Number**	**Other Telephone**	**Fax Number**	**E-mail**

3. REGISTERED AGENT INSIDE THE METROPOLITAN DISTRICT FOR SERVICE OF PROCESS
*(Complete section 3 only if the street address in section 1 is outside the Metropolitan District):

The Metropolitan District includes the District of Columbia, Prince George's Co., Montgomery Co., Alexandria, Arlington, Fairfax, Falls Church, and Dulles Airport. For a full description, see www.wmatc.gov.

Name of Registered Agent for Service of Process

Street Address

Telephone Number	**Other Telephone**	**Fax Number**	**E-mail**

4. ***CHANGES:** Describe any merger, consolidation or other change in management, ownership, control, or form of organization that occurred after the previous year's annual report was filed, or if not applicable, after the carrier's certificate of authority was issued. If no changes are entered below, the carrier certifies that no such changes have occurred.

5. ***LIST OF REVENUE VEHICLES USED IN WMATC OPERATIONS:** Choose one, and **only one**, of the following three options: (1) list your vehicles below; (2) make any necessary corrections on the enclosed vehicle list, check the box indicating all information is accurate, and return the list with both pages of this form; **or** (3) attach your own vehicle list to both pages of this form. Include **all** required information.

Fleet No. (If applicable)	*Model Year	*Make	*Vehicle VIN (17 digits)	*License Plate Number	*State Registered	*Seating Capacity

6. ***CERTIFICATION:**

I certify that this report, including any attachments, was prepared by me or under my supervision, that I have examined it, and that the information contained in it is true, correct, and complete as of this date.

NORVEL F. WOOD JR.
*Name (Type or Print)

*Signature

OWNER
*Title

4 JAN 2011
*Date

DC Tours & Transportation
Vehicle Registration Info

VIN	Vehicle ID	Year	Make	Model	Lic. Plate	Seats
1FDXE45F1YHA94564	Bus # 100	2000	FORD	E450	B42221 DC	24
1FDXE45F83HA11379	Bus # 101	2003	FORD	E450	B43383 DC	25
1FDWE45F92HA35720	Bus # 103	2002	FORD	E450	B44304 DC	25
1FDXE45P35HA23323	Bus # 105	2005	FORD	E450	B44333 DC	22
1FDXE45513HB43624	Bus # 107	2003	FORD	E450	B42378 DC	22