Washington Metropolitan Area Transit Commission

2012 Carrier Annual Report Form

NEW THIS YEAR:

- Annual reports can now be filed online at www.wmatc.gov. Annual fees can also be paid online using a credit or debit card. Your username and password is required to access e-filing.
- Carriers holding U.S. Department of Transportation authority must now indicate their USDOT number. Also, carriers must indicate whether each vehicle in their fleet is equipped with a wheelchair lift or ramp.

FILING INFORMATION:

- Each carrier holding a WMATC certificate of authority on January 1, 2012, must file a complete 2012 annual report and pay a $150 annual fee on or before **January 31, 2012**. To be timely, the report and fee must be received at WMATC's office by 4:30 p.m. (or submitted online by 11:59 p.m.) on this date.
- Incomplete annual reports will not be accepted. All fields marked with an asterisk (*) must be completed. If any information is missing or incorrect, make all necessary corrections.
- Each carrier that fails to file a complete annual report on time will be assessed a **late fee** pursuant to Regulation No. 67-03. Each carrier that fails to pay the $150 annual fee on time will be assessed a separate **late fee**.
- The WMATC operating authority of each carrier that has not filed a complete annual report and paid its annual fee and any assessed late fees will be automatically suspended effective May 1, 2012.
- Filing an annual report containing false information, or omitting information, may result in a civil forfeiture.

1. CARRIER:

*WMATC No.	USDOT No. (if applicable)	*Name of Carrier (as shown on certificate of authority)
534	1038008-MD	Melwood Horticultural Training Center Inc.

*Street Address of Principal Place of Business	Apt./Suite	City	State	Zip
5606 Dower House Rd		Upper Marlboro	Md	20772

Mailing Address (if different from street address)	Apt./Suite	City	State	Zip

*Telephone	Other Telephone	Fax	E-mail
301-599-4521		301-599-4540	bbarney@melwood.org

2. CARRIER CONTACT PERSON (at mailing address to whom we should direct inquiries):

*Name	*Title
Bob Barney	Phy Plt Mgr

*Telephone	Other Telephone	Fax	E-mail
301-599-4521	301-385-6642	301-599-4540	bbarney@melwood.org

3. REGISTERED AGENT INSIDE THE METROPOLITAN DISTRICT FOR SERVICE OF PROCESS
*Complete section 3 only if the principal place of business in section 1 is outside the Metropolitan District. The Metropolitan District includes the District of Columbia, Prince George's Co., Montgomery Co., Alexandria, Arlington, Fairfax, Falls Church, and Dulles Airport. For a full description, see www.wmatc.gov.

Name of Registered Agent for Service of Process	Telephone	E-mail

Agent Address (must be inside Metropolitan District)	Apt./Suite	City	State	Zip

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4. ***CHANGES:** Describe any merger, consolidation or other change in management, ownership, control, or form of organization that occurred after the previous year's annual report was filed, or if not applicable, after the carrier's certificate of authority was issued. If no changes are entered below, the carrier certifies that no such changes have occurred.

Don Pollack is no longer with the company. Please send all future renewals to Bob Barney

at 5606 Dower House Rd, Upper Marlboro Md 20772

5. ***LIST OF REVENUE VEHICLES USED IN WMATC OPERATIONS:** Choose one, and **only one**, of the following three options: (1) list your vehicles below; (2) make any necessary corrections on the enclosed vehicle list, check the box indicating all information is accurate, and return the list with both pages of this form; **or** (3) attach your own vehicle list to both pages of this form. Include all required information.

Fleet No. If applicable	*Model Year	*Make	*Vehicle VIN (17 digits)	*License Plate Number	*State Registered	*Seating Capacity	*Wheelchair Lift or Ramp Yes/No
109	2006	Dodge	1DGP24R56B596639	43212B	MD	5	NO
219	2002	Ford	1FBSS31L52HB66536	46271B	MD	15	NO
220	2002	Ford	1FBSS31L42HB23953	46204B	MD	15	NO
222	2006	Chevy	1GAHG39U561139798	46267B	MD	15	NO
231	2004	GMC	1GJHG39UX41118698	46262B	MD	15	NO
228	2003	Ford	1FDWE35L63HB39454	46213	MD	15	YES
235	1999	Ford	1FBSS31LXXHA28031	05023P	MD	15	NO
239	2004	GMC	1GJHG39U041118712	46206B	MD	15	NO
245	2004	Chevy	1GAHG39U741198851	4621B	MD	15	NO
250	2005	Chevy	1GAHG39U951138751	46258B	MD	15	NO

6. ***CERTIFICATION:**

I certify that this report, including any attachments, was prepared by me or under my supervision, that I have examined it, and that the information contained in it is true, correct, and complete as of this date.

Bob Barney
*Name (Type or Print)

*Signature

Phy Plt Mgr
*Title

3/6/12
*Date

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Carrier Name: Melwood

Case Number: 534

WMATC VEHICLE LIST

Fleet No.	Year	Make	Vehicle VIN	License Plate	State Registered	Seating Capacity
251	2005	Chevy	1GAHG39U151224457	46254B	MD	15
257	2006	Chevy	1GAHG39U151224457	46254B	MD	15
280	2006	Ford	1FBSS31L16DB37998	46205B	MD	15
281	2006	Ford	1FBSS31L06DB42786	46263B	MD	15
285	2008	Ford	1FD4E5P68DB59153	46252B	MD	15

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