

WASHINGTON METROPOLITAN AREA TRANSIT COMMISSION

WASHINGTON, D. C.

ORDER NO. 1351

IN THE MATTER OF:

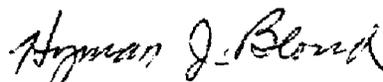
Regulation Governing Reduced ) Served September 19, 1974  
Fares for School Children in )  
the District of Columbia )

This matter comes before the Commission on its own motion to amend the regulation governing reduced fares for school children in the District of Columbia pursuant to Title II, Article XII, Section 15 of the Compact.

The purpose of the amendment is to improve the administration of the school transit subsidy program for which the Commission is required under the law 1/ to make certain certifications. Regulation 67 promulgated herewith encompasses and supersedes all previous regulations on this subject.

THEREFORE, IT IS ORDERED that Regulation 67, "Regulation Governing Reduced Fares for School Children in the District of Columbia", be, and it is hereby, amended as attached hereto and made a part hereof.

BY DIRECTION OF THE COMMISSION:



HYMAN J. BLOND  
Executive Director

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1/ District of Columbia Code §44-214a.

(B)(1) School tokens will be sold to agencies of the D. C. Government at ten cents each for distribution to eligible students enrolled in an educational program administered by said agency upon approval of an application form duly filled out, which will set forth the name and address of the District of Columbia agency desiring to purchase school tokens, the purpose of the purchase, the number and dollar amount of tokens to be purchased and the names, titles, and telephone numbers of agency officials who are responsible for the custody and distribution of school tokens who may be contacted for audit of control procedures, and who may be advised concerning action on the application. The application shall be signed by the head of the purchasing agency, who shall certify that adequate controls have been established to assure distribution only to eligible students for authorized uses. The application must be accompanied by a completed D. C. Purchase Order.

(2) Application forms for agency purchase of school tokens shall be printed by the carrier for distribution upon request following the basic layout as reproduced herewith:

\* \* \* \* \*

APPLICATION OF D. C. AGENCY FOR PURCHASE OF REDUCED FARE SCHOOL TOKENS

To: WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY

The following agency of the Government of the District of Columbia

Name of Agency \_\_\_\_\_

Address \_\_\_\_\_

hereby makes application to purchase reduced fare school tokens and certifies that it has established adequate controls to assure that the reduced fare school tokens will be distributed only to students not over eighteen years of age for transportation to or from approved schools within the District of Columbia.

Complete identification and description of specific program for which reduced fare school tokens will be used (attach additional sheet if necessary): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specify why reduced fare school tokens are being purchased for rather than by students (attach additional sheet if necessary): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

67. Regulation Governing Reduced Fares for School Children in the District of Columbia.

School children not over the age of eighteen (18) years, going to and from school, are authorized to purchase student rate tokens for use on buses of the Washington Metropolitan Area Transit Authority upon the following terms and conditions:

(A)(1) School tokens will be sold for cash directly to students by authorized sales outlets at ten cents each in lots of either ten (10) or twenty (20) tokens upon presentation of a completed application form which sets forth the name, age and address of the student and the name of the school attended. This application shall specify the school attended and shall be signed by the student. School attendance shall be certified by his teacher or principal. Each application shall specify the number of tokens to be purchased.

(2) Application forms for student purchase of school tokens shall be printed by the carrier for distribution following the basic format below:

\* \* \* \* \*

APPLICATION BY STUDENT FOR REDUCED FARE SCHOOL TOKENS

(Maximum of TWENTY tokens sold on this application.)

To: WASHINGTON METROPOLITAN  
AREA TRANSIT AUTHORITY

Date \_\_\_\_\_

I hereby make application for student's school tokens and certify that I was \_\_\_\_\_ years of age on my last birthday; that I am a student attending \_\_\_\_\_ School; and that my home address is \_\_\_\_\_

\_\_\_\_\_. I agree to use these tokens only in the District of Columbia, and for riding to or from school.

\_\_\_\_\_  
Signature of Pupil

Indicate by (X) desired quantity:

One Packet of 10 Tokens @ \$1.00 ( )  
Two Packets of 10 Tokens @ \$2.00 ( )

This is to certify that the above-named student is attending the above-named school located in the District of Columbia.

\_\_\_\_\_  
Signature of Principal or Teacher

\* \* \* \* \*

(D) These reduced fares may be used by students attending the public free schools in the District of Columbia, and by those attending other accredited schools in the District of Columbia approved by the Commission.

(E) Free transfers will be issued on reduced fares wherever transfers are issued on adult fares.

(F) The carrier may set up locations for the sale of tokens throughout the city, including the offices and divisions of the carrier, for the convenience of the purchasers.

(G) A list of the places where such tokens may be purchased will be furnished by the carrier to each of the eligible schools throughout the city and to the Washington Metropolitan Area Transit Commission, and will be kept up to date as nearly as possible.

(H) Cash fares will not be accepted for transportation at the reduced rate.

(I) The carrier may designate a single sales outlet for bulk purchases by D. C. agencies.

Indicate number of tokens to  
be purchased @ 10¢ \_\_\_\_\_

Dollar amount

\$ \_\_\_\_\_

This is to certify that adequate controls have been established to assure distribution of these reduced fare school tokens only to students who are both eligible for such reduced school fares under the law and participating in the educational program specified above.

\_\_\_\_\_  
Signature of head of agency

\_\_\_\_\_  
Date

\_\_\_\_\_  
Type name and title

Name, title, and telephone number of agency official responsible for custody and distribution of school tokens:

NAME \_\_\_\_\_

TITLE \_\_\_\_\_

TELEPHONE \_\_\_\_\_

Name, title and telephone number of agency official who may be contacted by the District of Columbia Office of Municipal Audit and Inspection concerning an audit of control procedures:

NAME \_\_\_\_\_

TITLE \_\_\_\_\_

TELEPHONE \_\_\_\_\_

Name, title and telephone number of agency official to be advised concerning action on this application.

NAME \_\_\_\_\_

TITLE \_\_\_\_\_

TELEPHONE \_\_\_\_\_

THIS APPLICATION MUST BE ACCOMPANIED BY A D. C. PURCHASE ORDER.

\* \* \* \* \*

(C) Application forms surrendered at time of purchase shall be kept on file in the office of the carrier, by months, for a period of not less than three (3) years.